

# Attendance Policy

Class attendance is considered essential to academic success of students. Since there are constant learning opportunities between faculty members and students, and between students and other students within the classroom or lab, it is expected that students will attend each meeting of each course in which they are enrolled.

Specific attendance policies for each course are determined by the instructor and will be stated in writing in the course syllabus. These policies reflect the instructor's authority to determine whether a student is permitted to make up missed work from absence or lateness and on what terms.

Specific attendance policies for each course are determined by the instructor in coordination with the instructor's department chair. All policies will be clearly stated in writing in the course syllabus. These policies reflect the instructor's authority to determine whether a student is permitted to make up missed work from absence or lateness and on what terms.

In all cases, faculty will issue an AF grade if a student has 1) missed more than two consecutive weeks of class and 2) failed to communicate with the instructor by responding to EAB attendance alerts and other outreach. An "AF" grade is calculated in the GPA as an "F". All students who stop attending class after the add/drop period and have not officially withdrawn shall receive an "AF" from the instructor at any point during the semester until the start of final exams.