

# Cheating

Cheating includes, but is not limited to: (1) use of any unauthorized assistance from other persons or technologies in taking quizzes, tests, or examinations or in the preparation and completion of class assignments; (2) dependence upon the aid of resources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (3) the acquisition, without permission, of tests or other academic material belonging to a member of college faculty, staff, or students; or (4) knowingly providing unauthorized assistance of any kind to another for the purpose of providing unfair advantage to the recipient in the completion of course assessments/ assignments (sometimes known as **facilitation**).

When a student is found to have cheated on an academic assignment, it will be up to each instructor to determine the grading penalty. **Depending on the severity of the incident**, this could range from a warning to a loss of credit for the course. In all cases of cheating, the instructor will notify the student's advisor and the advisor will document the incident on EAB using advisor notes. If any further incidents of cheating are reported to the student's advisor, the advisor or VPAA will file a complaint with the appropriate college Judicial Body. Additional sanctions may be imposed.