

Appeal Procedure

Students may appeal any decision regarding their academic status by filing a written appeal with the Vice President of Academic Affairs within seven (7) business days of the date in their notification letter. The appeal must clearly state the basis for the student's request. Students will have an opportunity to present their case in person. A written decision will be sent to the student within 48 hours (excluding weekends and holidays).

Financial aid may be in jeopardy if a student fails to achieve satisfactory academic progress as defined above.